



THE BODY SHOP

BUSINESS ENRICHMENT PROGRAM (BEP)

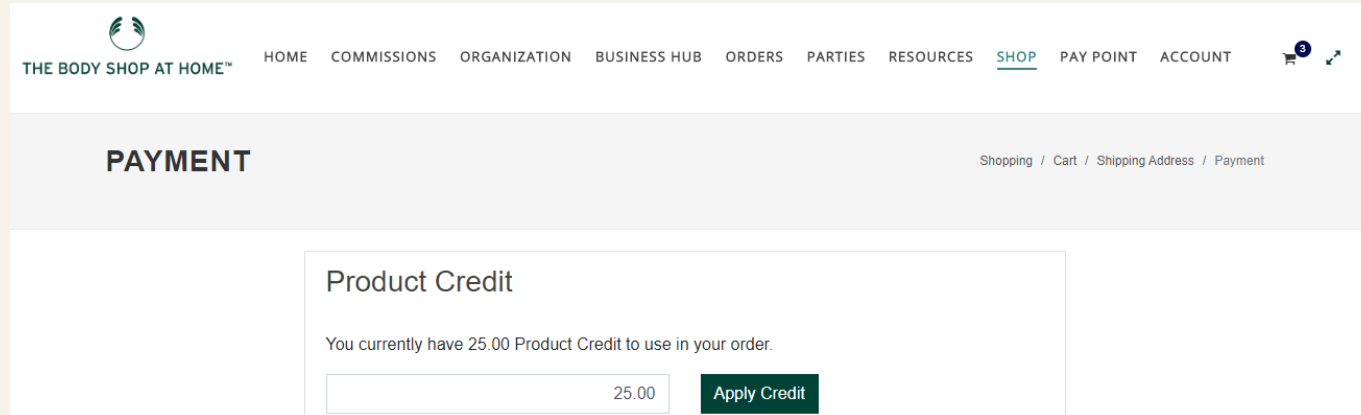
GUIDE ON HOW TO REDEEM

THE BODY SHOP AT HOME™ UNITED STATES

August 2020

HOW TO REDEEM BEP CREDITS

- 1) Log onto The Business Hub
- 2) Click Shop
- 3) Add the products you wish to redeem
- 4) Go to your Cart to checkout
- 5) Click Proceed to Checkout
- 6) Select the Address you wish to ship to
- 7) The next screen is the Payment screen and this is where you will see your Product Credit (Note: you will only see this if you have gained Product Credits).

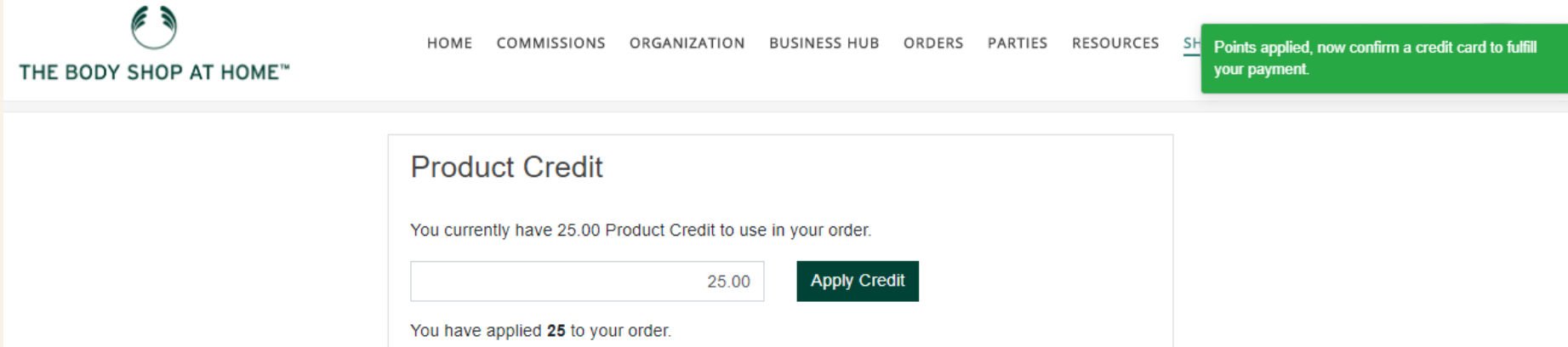


The screenshot shows the 'PAYMENT' screen on the 'THE BODY SHOP AT HOME™' website. The navigation bar includes links for HOME, COMMISSIONS, ORGANIZATION, BUSINESS HUB, ORDERS, PARTIES, RESOURCES, SHOP (highlighted), PAY POINT, and ACCOUNT. A shopping cart icon with a '3' notification is visible. The breadcrumb trail reads 'Shopping / Cart / Shipping Address / Payment'. A central box titled 'Product Credit' displays the message: 'You currently have 25.00 Product Credit to use in your order.' Below this message is a text input field containing '25.00' and a dark green 'Apply Credit' button.



HOW TO REDEEM BEP CREDITS CONTINUED

- 8) Enter the amount of Products Credits you want to apply and click Apply Credit. Please note the amount will default to your total cart value plus tax if you have enough Product Credits, if not, you will need to pay the balance with an applicable credit card. Once you click Apply Credit, you should see the below screen notifying that you have applied Product Credit to your order:



THE BODY SHOP AT HOME™

HOME COMMISSIONS ORGANIZATION BUSINESS HUB ORDERS PARTIES RESOURCES ST

Points applied, now confirm a credit card to fulfill your payment.

Product Credit

You currently have 25.00 Product Credit to use in your order.

[Apply Credit](#)

You have applied **25** to your order.

- 9) Please note, it's possible to modify the quantity of points that you use, for example change 25 to 10 and save 15 for another order
- 10) If you click Apply Credit you must then spend at least 1 point, you cannot change the amount back to zero
- 11) Once you click through to Review your order, you will see Product Credit used under Payment Method.
- 12) Once you have verified that all the details look correct on Review page, click Place your order.